



DC School of Architecture and Design
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Ref No: DCSAAD/OFR-GRC/150-25

Dated : 07-07-2025

**DC School of Architecture and Design, Trivandrum
Office Order No.13/2025**

Sub: 1) Re-constitution of Grievance Redressal Committee
2) AICTE (Establishment of Mechanism for Grievance Redressal) Regulations 2012 No F.No.37-31legaU2012.

1. In compliance of the regulations of AICTE, it has been decided to re-constitute the Grievance Redressal Committee headed by Dr. Sheeja K P, Principal as the Chairman and members as under with immediate effect:

Member

1. Mr. Ajeesh Kakkarath, Associate Professor
2. Mr. Ajayakumar G, HOD B.Des
3. Mrs. Rini Thomaskutty, Assistant Professor
4. Mr. Jeron A, Manager -Administration
5. Mr. Adith Anilkumar – B.Arch 23-28 Batch
6. Ms. Diya Vijayan – B.Des 24-28 Batch

2. The committee shall be responsible for compliance as per the above Ref 2 regulations of AICTE.

All the members and Chairman shall familiarize themselves with their duties and responsibilities and act in accordance with the regulations of the above notification.

The tenure of the officials of the committee shall be co-terminal with their appointment in DCSAAD or otherwise changed by the issue of a subsequent order.

All files and correspondence in relation to the proceedings of the committee shall be maintained by the Chairman.

Principal

Circulation

- 1) All students and staff
- 2) All Members of the committee
- 3) Stock File
- 4) CF

