



DC School of Architecture and Design

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**DC School of Architecture and Design, Trivandrum
Office Order No. 15/2025**

Sub: Re-constitution of Internal Complaint Committee

Ref: UGC/AICTE regulation for setting up of Internal Complaint Committee in higher educational institutions.

In compliance of the regulations of UGC/AICTE, it has been decided to reconstitute the Internal Complaint Committee to facilitate the students and staff to file their concerns and complaints. The following are the members:

Presiding Officer- Dr Sheeja K P, Principal

Members

1. Mr. Ajeesh Kakkarath , Associate Professor
2. Ms. Deepika Padmanabhan, Assistant Professor
3. Mr. Anjal B, Assistant Professor
4. Mr. Jeron A, Manager Administration
5. Ms. Remya Rajan, Front Office Executive
6. Ms. Aadithya Chandran Nair, Student Representative, B.Arch 23-28
7. Ms. Kesia Shaju , Student Representative, B.Des 23-27
8. Ms. Shabna E K , Student Representative, B.Des 24-28

All files and correspondence in relation to the proceedings of the Committee shall be maintained by the Chairperson.

Principal

Circulation

- 1) All students and staff 2) All Members of the Committee 3) Stock File 4) IQAC

